

Ministry Division: Ministry of water Resources
 Agency: Department of Bangladesh Haor and Wetlands Development
 Procuring Entity name and code: Director General

Annual Procurement plan 2023-2024
 Goods

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract approving authority	Source of Funds	Estid Cost in lakh TK	Time code for Process	Invite/ Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Negotiation of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
GR-1	Purchase of Computer/Laptop	Nos	As per need	RFQ	DG	GOB	2.2	Planned dates Planned days Actual dates	08-09-2023	16-09-2023	16-09-2023					
GR-2	Purchase of TV/HPS	Nos	As per need	DPM/RFQ	DG	GOB	1.5	Planned dates Planned days Actual dates	05-09-2023	14-09-2023	14-09-2023					
GR-3	Purchase of AC	Nos	As per need	RFQ	DG	GOB	3.5	Planned dates Planned days Actual dates	23-10-2023	31-10-2023	31-10-2023					
GR-4	Purchase of Electrical Equipment	Nos.	Electrical Equipment	DPM/RFQ	DG	GOB	3.8	Planned dates Planned days Actual dates	05-10-2023	14-10-2023	14-10-2023					
GR-5	Purchase of Furniture for Head office and regional office	Nos.	As per need	DPM/RFQ	DG	GOB	4.4	Planned Dates Planned days Actual dates	20-08-2023	28-08-2023	28-08-2023					
GR-6	Purchase of ICT Equipment	Nos.	As per need	RFQ	DG	GOB	6.6	Planned dates Planned days Actual dates	20-09-2023	28-09-2023	28-09-2023					
GR-7	Purchase of Computer Software	Nos	As per need	RFQ	DG	GOB	5.5	Planned dates Planned days Actual dates	23-11-2023	30-11-2023	23-11-2023					
GR-8	Printing & Binding	Nos	As per need	DPM/RFQ	DG	GOB	3.3	Planned dates Planned days Actual dates	15-11-2023	23-11-2023	23-11-2023					
GR-9	Purchase of Other Stationery	Nos	As per need	DPM/RFQ	DG	GOB	6.6	Planned dates Planned days Actual dates	22-10-2023	30-10-2023	30-10-2023					

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
GR-10	Purchase of Computer materials.	Nos	As per need	DPM/RFQ	DG	GOB	2.2	Planned dates Planned days Actual dates	12-12-2023	21-12-2023	21-12-2023					
GR-11	Making Documentary	Nos	1	DPM/LTM/OTM	DG	GOB	16.5	Planned dates Planned days Actual dates	23-11-2023	30-11-2023	30-11-2023					
GR-12	Purchase of Cleaning Materials	Nos	As per need	DPM/RFQ	DG	GOB	3.3	Planned dates Planned days Actual dates	23-08-2023	31-08-2023	31-08-2023					
GR-13	Purchase of Office Equipment	Nos	As per need	DPM/RFQ	DG	GOB	1.1	Planned dates Planned days Actual dates	13-10-2023	21-10-2023	21-10-2023					

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Deputy Director (Admin and Finance)

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বিশিষ্ট কর্মসূচী পরিচালনা
(নিম্নলিখিত কর্মসূচী পরিচালনা)
উপসচিবালয় (অর্থ) ও
সাধারণ কার্য ও জনস্বাস্থ্য উন্নয়ন
খণ্ড পরিচালনা

Director (Admin and Finance)

২৯/১০/২০২৩
নাছর মাহমুদ
পরিচালক (অর্থ) ও
সাধারণ কার্য ও জনস্বাস্থ্য উন্নয়ন
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 service

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Package No	Description of Procurement Package	Unit	Quantity	Procurement Method& Type	Contract approving authority	Source of Funds	Est'd Cost in Lakh TK	Time code for Process	Advertise EOI	Tender Opening	Tender Evaluation	Approval Award	negotiation of Award	Signing of Contract	Total time for Contract Signature	Time for Completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
SR-1	Office Equipment Repair and Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB	1.1	Planned dates Planned days								
SR-2	Repair and Maintenance of other Machinery and Equipment	Nos.	As per need	DPM/RFQ	DG	GOB	3.00	Planned dates Planned days	17-01-2024	25-01-2024	25-01-2024					
SR-3	Repair and Maintenance of other Machinery and Equipment	Nos.	As per need	DPM	DG	GOB	1.4	Planned dates Planned days	10-01-2024	18-01-2024	18-01-2024					
SR-4	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/RFQ	DG	GOB	1.8	Actual dates Planned dates Planned days	12-02-2024	20-02-2024	20-02-2024					
SR-5	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/RFQ	DG	GOB	0.75	Planned dates Planned days	07-03-2024	15-03-2024	15-03-2024					
SR-6	Motor Vehicles Repair & Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB	0.75	Planned dates Planned days	13-03-2024	21-03-2024	21-03-2024					
SR-7	Computer Repair and Maintenance	Nos.	As per need	DPM/ RFQ	DG	GOB	1.65	Planned dates Planned day Actual dates	20-03-2024	29-03-2024	29-03-2024					
SR-8	Function/Festival: decoration for Wetlands Day Other Festival	Nos.	As per need	DPM/ RFQ	DG	GOB	5.5	Planned dates Planned days Actual dates	02-01-2024	10-01-2024	10-01-2024					

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Deputy Director (Admin and Finance)

Director (Admin and Finance)

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Annual Procurement Plan 2023-2024

Works

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
WR-1	Repair of regional offices	Nos.	As per need	DPM/RFQ	DG	GOB	2.4	Planned dates Planned days Actual dates	16-09-2023	26-09-2023	26-09-2023					
WR-2	Repair of Head office	Nos.	As per need	DPM/RFQ	DG	GOB	4.5	Planned dates Planned days Actual dates	3-07-2023	10-07-2023	10-07-2023					
WR-2	Repair of Head office	Nos.	As per need	DPM/RFQ	DG	GOB	3.0	Planned dates Planned days Actual dates	4-07-2023	11-07-2023	21-07-2023					

(Signature)
29/06/2028

(Signature)
29/06/2028

Deputy Director (Admin and Finance)

(Signature)
29.06.2028
 (নিম্নস্বাক্ষর কর্তৃক স্বাক্ষরিত)
 উপসচিব (অর্থ ও প্রশাসন)
 বাংলাদেশ হাওর ও জলাভূমি উন্নয়ন কর্তৃক
 গণিত সম্পন্ন হইবে।

Director (Admin and Finance)

(Signature)
29/06/2028
 (নাঈবুল নাহার মাহ)
 পরিচালক (প্রশাসন ও অর্থ)
 বাংলাদেশ হাওর ও জলাভূমি উন্নয়ন কর্তৃক
 গণিত সম্পন্ন হইবে।